

David Adi Wijaya

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WORK EXPERIENCE

DATES	September 2015 – February 2019
POSITION	Group Leader of overseas business department
RESPONSIBILITIES	Handling sales and technical inquiry from overseas affiliates company.
EMPLOYER / ADDRESS	IRM Japan Corporation Limited (Previously Thinkrun business unit) (JAPAN)
TYPE OF BUSINESS	Vending machine maintenance company
DATES	December 2010 - August 2015
POSITION	Head of overseas business department
RESPONSIBILITIES	Managing sales operation and technical support for overseas customer.
EMPLOYER / ADDRESS	Thinkrun Co., Ltd. (JAPAN)
TYPE OF BUSINESS	Outsource service provider for beverage logistics and vending operation
DATES	April 2009 - November 2010
POSITION	Technical Support Assistant
RESPONSIBILITIES	Working with engineer to Identify machine problems and provide technical solution.
EMPLOYER / ADDRESS	Erhardt Leimer Japan (JAPAN)
TYPE OF BUSINESS	Manufacture of process control equipment to webs and belts based industries
DATES	March 2006 - April 2008
POSITION	Assistant Staff
RESPONSIBILITIES	Handling inbound and outbound English letter and document.
EMPLOYER / ADDRESS	ATOM Transportation Co., Ltd. (JAPAN)
TYPE OF BUSINESS	Outsource service provider for beverage logistics and vending operation
DATES	October 2003- September 2005
POSITION	Marketing Director
RESPONSIBILITIES	Dealing IT's project in government and small medium sized corporate.
EMPLOYER / ADDRESS	C.V. Texas Computindo (INDONESIA)
TYPE OF BUSINESS	IT related trading company
DATES	January 2000- October 2003
POSITION	Sales Manager
RESPONSIBILITIES	Managing computer hardware shop and post sales service.
EMPLOYER / ADDRESS	PT. Metrodata Electronics, Tbk (INDONESIA)
TYPE OF BUSINESS	IT company
DATES	December 1997- October 1998
POSITION	Account Executive
RESPONSIBILITIES	Assisting client in developing advertisement and promotion strategy.
EMPLOYER / ADDRESS	PT. Hikmad & Chusen - Chuo Senko Indonesia (INDONESIA)
TYPE OF BUSINESS	Advertising company

DATES November 1995 - August 1996
POSITION Shift Manager
RESPONSIBILITIES Assisting General Manager in daily fast food restaurant operation.
EMPLOYER / ADDRESS Austaco, Inc. - Taco Bell (USA)
TYPE OF BUSINESS Franchise fast food restaurant

EDUCATION & TRAINING

DATES 1991 - 1995
QUALIFICATION AWARDED Bachelor of Science in Business Administration
PRINCIPAL STUDIES 1st Major: Marketing 2nd Major: Management
INSTITUTION Oklahoma State University (USA)

QUALIFICATION AWARDED Certificate of Attendance (2002)
PRINCIPAL STUDIES ISO 9000:2000 Internal Quality Auditing
INSTITUTION Neville Clarke (INDONESIA)

QUALIFICATION AWARDED Certificate of Attendance (2015)
PRINCIPAL STUDIES Global Leadership
INSTITUTION KEIO MCC (JAPAN)

QUALIFICATION AWARDED Certificate of Attendance (2017)
PRINCIPAL STUDIES ISO 9001:2015 Internal Quality Auditing
INSTITUTION Keidean (JAPAN)

SKILLS & COMPETENCES

LANGUAGE SPOKEN Indonesian, English (TOEIC 930) and Japanese (JLPT 3)

ORGANIZATIONAL SKILLS AND COMPETENCES College Activities
American Marketing Association (USA)
Active member 1995

College Projects
Marketing Research Project
1994-1995 Client: Cowboys Books, Ltd. (USA)
Proposed 10% off buy back policy in order to improve low score result in used books selections. Discovered high score level in new book price and offered to introduce membership card for frequent buyer to receive 20% discount.

Marketing Strategy Simulation Game
The Scientific Press - Markstrat 2

COMPUTER SKILLS AND COMPETENCES Windows OS setting, software installation and troubleshooting, Network setup, CPU parts installation and upgrade.